

Jim Doyle
Governor

**WISCONSIN DEPARTMENT OF
REGULATION & LICENSING**



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**FUNERAL DIRECTORS EXAMINING BOARD SCREENING PANEL
ROOM 179A, 1400 EAST WASHINGTON AVENUE, MADISON, WI
CONTACT: DAVID O'CONNELL (608-261-4490)
TUESDAY, MAY 13, 2003
9:00 A.M.**

1. Call Open Session to Order
2. Convene To Closed Session to consider discipline (s. 19.85(1)(B), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
 - a. Screen complaints received from the public against credential holders. The panel consists of two Board members and Department Staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

**FUNERAL DIRECTORS EXAMINING BOARD MEETING
ROOM 179A, 1400 EAST WASHINGTON AVENUE, MADISON, WI
CONTACT: PATRICIA HOEFT (608-266-5439)
TUESDAY, MAY 13, 2003
9:30 A.M.**

1. CALL TO ORDER
 - a. Declaration of Quorum
2. Adoption of Agenda
3. Election of Officers
4. Approval of Minutes (11/13/02)
5. Administrative Report
 - a. Patricia Hoeft, Bureau Director
 - i. Board Roster
 - ii. Meeting Dates for 2003
 - iii.. To-Do List
 - iv. Out-Of-State Travel Policy
 - v. Division of Enforcement Statistics
 - vi. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules
 - vii. To-Pass Folder
6. Legislative Update
 - a. Regulation of Crematories – LRB 1054/p1 – Chris Klein
 - b. Legislative Proposals For 2003
7. Discussion: Funeral Director-In-Charge
8. Certificates in Good Standing - Judy Mender
9. Continuing Education Issues – Barb Showers, Lydia Bridge
10. Examination Issues
11. Board Member Activity
12. Practice Questions
 - a. Embalming in Places Other than a Licensed Funeral Home
 - b. Charges For Cash-Advance Items
 - c. Anti-combo Issues
 - d. Memorial Centers
 - e. Rights of Donors
 - f. Funeral Director's Presence

13. Miscellaneous Correspondence/Information
14. New Business
15. CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)
 - a. Monitoring Report
 - i. Request for Initial 3-Month Stay of Suspension – Todd Mann
 - b. Case Closings and Case Status Report
 - c. Pending Applications, If Any
 - d. Deliberation on Proposed Stipulations
 - i. Edna C. Beason Banks, d/b/a Banks Funeral Home (Milwaukee)
 - ii. David W. Wachholz, Gianna M. Wachholz, Herbert G. Wachholz, Jr., David J. Tabbert, and Wachholz-Krause Funeral Home, Inc. (Markesan, Ripon and Montello)
 - iii. Scott F. Schroeder (Cudahy)
 - iv. Robert A. Anderson (Hayward)
 - v. Molten-Bell & Son Funeral Home (South Milwaukee)
 - vi. John B. Klemmer, d/b/a Heritage New Berlin Funeral Home (New Berlin)
 - vii. Schauer & Schumacher Funeral Home and Cremation Services (Green Bay); Lendman Mischler Funeral Home (Kenosha); Skubal-Slattery Funeral Home (West Allis)
 - viii. Others That May be Submitted after Preparation of the Agenda
 - e. Deliberation on Proposed Administrative Warnings
 - i. 02 FDR 035
 - ii. Others That May be Submitted after Preparation of the Agenda
16. RECONVENE TO OPEN SESSION
17. Vote on Items Considered or Deliberated Upon in Closed Session, If Voting is Appropriate
18. ADJOURNMENT

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.